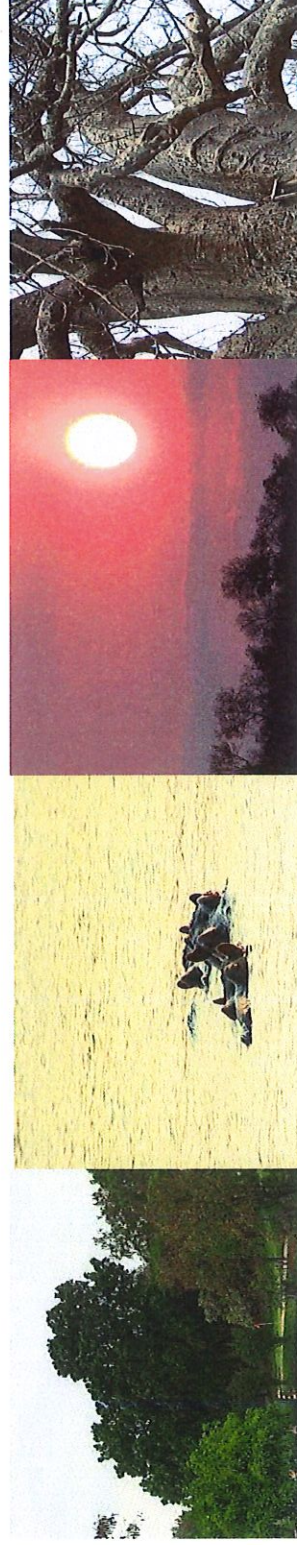


BA-PHALABORWA LOCAL MUNICIPALITY



2021-2022 MID –YEAR PERFORMANCE REPORT



“Provision of quality services for community well-being and

The Home of Marula and Wildlife Tourism

Contents

1. Introduction

The development, implementation and monitoring of a Service Delivery and Budget Implementation Plan (SDBIP) is required by the Municipal Finance Management Act (MFMA). In terms of Circular 13 of National Treasury, "the SDBIP gives effect to the Integrated Development Plan (IDP) and budget of the municipality and will be possible if the IDP and budget are fully aligned with each other, as required by the MFMA."

As the budget gives effect to the strategic priorities of the municipality it is important to supplement the budget and the IDP with a management and implementation plan. The SDBIP serves as the commitment by the Municipality, which includes the administration, council and community, whereby the intended objectives and projected achievements are expressed in order to ensure that desired Projections over the long term are achieved and these are implemented by the administration over the next twelve months.

The SDBIP provides the basis for measuring performance in service delivery against quarterly targets and implementing the budget based on monthly projections. Circular 13 further suggests that "the SDBIP provides the vital link between the mayor, council (executive) and the administration, and facilitates the process for holding management accountable for its performance. The SDBIP is a management, implementation and monitoring tool that will assist the mayor, councillors, municipal manager, senior managers and community."

2. Legislation

The Municipal Finance Management Act (MFMA) defines a Service Delivery and Budget Implementation Plan (SDBIP) as: a detailed plan approved by the mayor of a municipality in terms of section 53 (1) (c) (ii) for implementing the municipality's delivery of municipal services and its annual budget, and which must indicate-

- (a) Projections for each month of-
 - (i) Revenue to be collected, by source; and
 - (ii) Operational and capital expenditure, by vote;
- (b) Service delivery targets and performance indicators for each quarter

Section 53 of the MFMA stipulates that the Mayor should approve the adjusted SDBIP within 28 days after the approval of the adjusted budget. The Mayor must also ensure that the revenue and expenditure projections for each month and the service delivery targets and performance indicators as set out in the adjusted SDBIP are made public within 14 days after their approval.

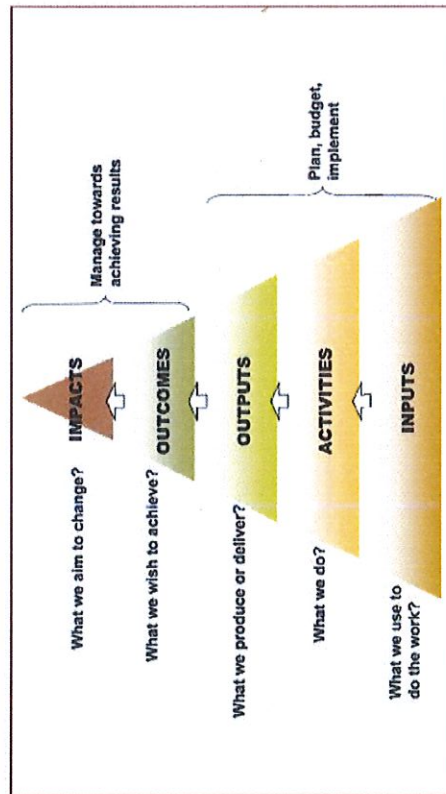
The following National Treasury prescriptions, in terms of MFMA Circular 13, are applicable to the Ba-Phalaborwa Local Municipality:

1. Monthly projections of revenue to be collected by source
2. Monthly projections of expenditure (operating and capital) and revenue for each vote¹ *
3. Quarterly projections of service delivery targets and performance indicators for each vote
4. Ward information for expenditure and service delivery
5. Detailed capital works plan broken down by ward over three years

3. Methodology and Content

The development of the SDBIP was influenced by the Priorities, Strategic Objectives, Programme Objectives and Strategies contained in the IDP ensuring progress towards the achievement thereof. The SDBIP of the Ba-Phalaborwa Local Municipality (BLM) is aligned to the Key Performance Areas (KPA) as prescribed by the Performance Management Guide for Municipalities of 2001, with the addition of Spatial Rationale as another KPA to be focused upon.

The methodology followed by BLM in the development of the SDBIP is in line with the Logic Model methodology proposed by National Treasury as contained in the Framework for Managing Programme Performance Information.



4. Strategic Intent

Vision:

“Provision of quality services for community well-being and tourism development

Mission:

“To provide quality infrastructure and affordable services, promote sustainable economic growth, financial viability, sound administration and accountable governance”

Values

- Efficiency and effectiveness;
- Accountability;
- Innovation and creativity;
- Professionalism and hospitality;
- Transparency and fairness;
- Continuous learning and
- Conversation conscious

Strategic objectives:

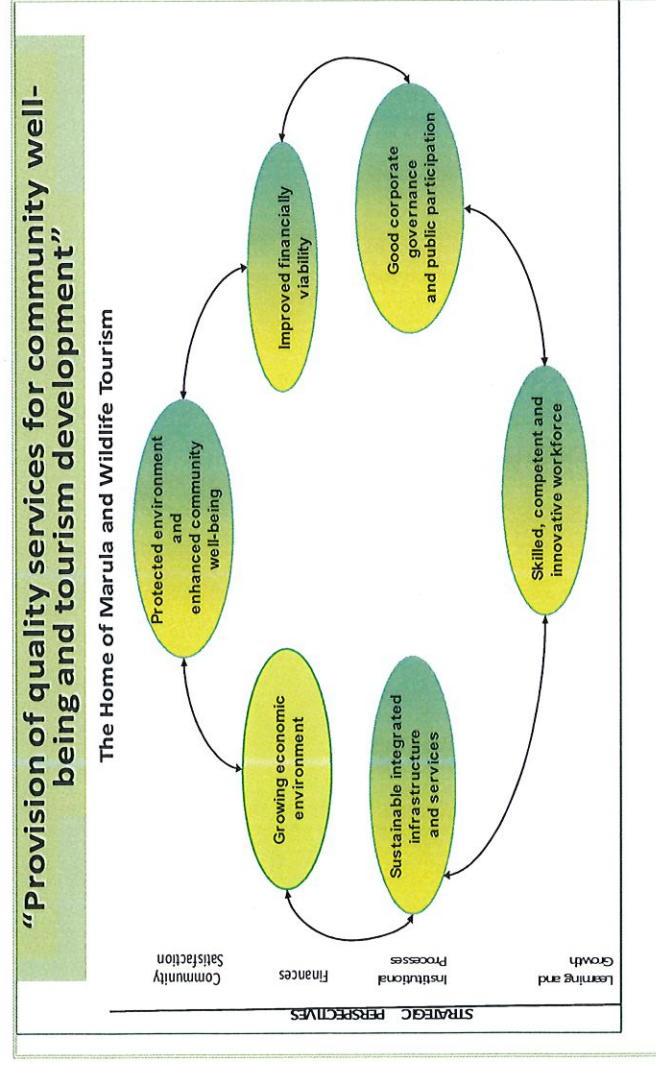
- Promotion of local economy
- Provision of sustainable integrated infrastructure land services

- Sustain the environment
- Improve financial viability
- Good corporate governance and public participation and
- Attract, develop and retain best human capital

Slogan:

"The home of Marula and wildlife tourism"

The strategic objectives are spread across the four perspectives as indicated through the strategic map below:



ACCOUNTING OFFICER'S ASSESSMENT OF PERFORMANCE

1. BACKGROUND OF THE REPORT

Section 72 of the Local Government: Municipal Finance Management Act, 56 of 2003, requires that the accounting officer of a municipality must by the end of Mid-year assess the performance of the municipality and submit a report on each assessment to the mayor of the municipality; the National Treasury; and the relevant provincial treasury.

In terms of Section 72 (2) of the Act, this report is accompanied by a statement compiled in terms of the provisions of Section 71(1).

2. MUNICIPAL MID-YEAR PERFORMANCE AS PER THE ASSESSMENT

The municipality used the top layer SDBIP as approved for implementation during the 2021/22 financial year. The SDBIP is used as a performance monitoring tool for the implementation of the IDP and Budget. The performance target reflected in the SDBIP is as per the IDP objectives. The Administration component is responsible for implementation of the SDBIP and the Political component is responsible for providing oversight. This is done through regular reporting to Council.

Key Performance Area	Mid –Year Target	Target Achieved	Target not Achieved	Target not Performed	% Achievement
Spatial Rationale	1	1	0	0	100%
Basic Services Delivery	12	8	4	0	67%
Municipal Financial Viability	9	7	2	0	78%
Local Economic Development	4	3	1	0	75%
Municipal Transformation and Institutional Development	4	3	1	0	75%
Good Governance and Public Participation	28	25	2	1	89.2%
Total	58	47	10	1	81%

3. PERFORMANCE ANALYSIS

Mid-Year –Target Achieved 58/47=81

2021/22 Monthly Projections of Revenue for each Source							Evidence Required
Sources of Revenue	R'000						
	Mid –year target	Mid-Year Actual Performance	Mid-Year Performance Variance	Challenges	Corrective measures/ Interventions		
Property Rates	67 623	72 959	5 336	None (Mid –year target has been exceeded)	None	Finance report	
Service charges – electricity	80 824	54 406	(26 418)	Low performance might be due to illegal connections	Electricity meter audit is in progress	Finance report	
Service Charges – Refuse	9 947	10 322	375	None (Mid –year target has been exceeded)	None	Finance report	
Rental of Facilities and Equipment	302	89	(214)	The variance might have been caused by the effect of COVID 19 which does not allow gatherings to take place.	Level one allows gathering to take place and community is now renting municipal facilities	Finance report	
Interest on external Investments	1 406	1 306	(101)	None (Variance not material)	None	Finance report	
Interest Earned – Outstanding Debtors	31 248	13 061	(18 187)	The variance is due to settlement discount offered to customers	To adjust the budget based on the actual	Finance report	
Dividends received	–	–	–			Finance report	
Fines	697	78	(620)	The variance is due to culture on non-payment of traffic fines	Traffic department to enforce payment of traffic fines that are due	Finance report	
Licenses and Permits	7 478	11 212	3 734	Target for mid-year exceeded	None	Finance report	
Agency services	1 557	–	(1 557)	The variance is due to agency fees calculated and not yet processed on the financial system	Journals to be passed for the past six months	Finance report	
Transfers recognised - operational	90 053	130 859	40 806	None	None	Finance report	
Transfers recognised - capital	26 000	12 899	(13 102)	The variance is caused by Second trench of MIG not received due to slow implementation of capital projects funded by MIG	Technical department to fast track implementation of all projects funded from grants	Finance report	
Other Revenue	994	85 788	84 794	None (Mid-Year target has been exceeded)	To adjust the budget during adjustment budget based on the actual	Finance report	
Total Revenue by Source	318 130	392 977	74 847				

Monthly Projections of Revenue and Expenditure by Vote: (Operating) Mid-Year

Expenditure and Revenue by Vote	2021-22 Mid-Year Target Opex	2021-22 Mid-Year Actual Performance	2020-21 Mid-Year Actual Performance variance	Remarks/Challenges	Corrective measures	Evidence Required
Executive and council	35 971	27 450	(8 521)	Low Expenditure affected by non-spending on other line items due to the introduction of lock down regulations which prevented other activities to take place	To adjust during adjustment budget	Finance report
Budget and Treasury	53 419	32 552	(20 867)	Low Expenditure affected by non-spending on other line items due to the introduction of lock down regulations which prevented other activities to take place	To adjust during adjustment budget	Finance report
Corporate Services	26 961	27 961	1 000	Low Expenditure affected by non-spending on other line items due to the introduction of lock down regulations which prevented other activities to take place	To adjust during adjustment budget	Finance report
Community and Social Services	46 211	38 842	(7 368)	Low Expenditure affected by non-spending on other line items due to the introduction of lock down regulations which prevented other activities to take place	To adjust during adjustment budget	Finance report
Public Safety			-			Finance report
Economic and Environmental Services	2 991	2 442	(549)	Low Expenditure affected by non-spending on other line items due to the introduction of lock down regulations which prevented other activities to take place		Finance report
Road Transport	51 733	19 075	(32 658)	Low Expenditure affected by non-spending on other line items due to the introduction of lock down regulations which prevented other activities to take place	To adjust during adjustment budget	Finance report
Electricity	74 066	80 154	6 088	Mid-Year target has been exceeded	None	Finance report
Waste Management	3 481	3 115	(366)	None	Variance not material	Finance report

Total by Vote	302 285	236 209	(66 076)	
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Monthly Projections of Revenue and Expenditure by Vote: (Capital) Mid-Year

Expenditure and Revenue by Vote	2021-22 Mid-Year Target Capex	2021-22 Mid -year Actual Performance	2021-22 Mid -Year Actual Performance variance	Remarks/Challenges	Corrective measures	Evidence Required
Executive and council						Finance report
Budget and treasury office						Finance report
Corporate services						Finance report
Road transport	3 921	1 084	(2 837)	None	Variance not material	Finance report
Electricity	8 100	1 683	(6 417)	Delays in appointment of Electricity projects	Electricity projects were recently appointed	Finance report
Total by Vote	12 021	2 767	9 254			

Monthly Projections of Revenue and Expenditure by Vote: (Revenue) Mid -Year

Revenue by Vote	2021-22 Mid-Year Target Revenue	2021-22 Mid-Year Actual Performance	2021-22 Mid-Year Actual Performance variance	Remarks/Challenges	Corrective measures	Evidence Required
Budget and Treasury	178 044	299 181	121 137	None	None	Finance Report
Corporate Services	392	89	(303)	Covid 19 regulations affected the use or rental of facilities	None	Finance Report
Community and Social Services	9 939	11 352	1 413	None	None	Finance Report
Public Safety			-			Finance Report
Planning and development	36	39	3	None	Variance not material	Finance Report
Road Transport	17 804	13 004	(4 800)	MIG grant second tranche not transferred due to slow implementation of capital project funded by MIG	To fast track implementation of MIG projects	Finance Report
Electricity	98 662	57 164	(41 497)	Illegal connections, Culture of non-payment of services	Currently conducting electricity meter audit	Finance Report
Waste Management	13 253	12 149	(1 104)	None	Variance not material	Finance Report
Total by Vote	318 130	392 977	74 847	None	None	

Detailed Institutional Performance Results for 2021 /22 Mid-Year per Key Performance Areas

<i>Under-Performance</i>	0 - 49%
<i>Partially achieved</i>	50 – 74%
<i>Good Performance</i>	75 – 100%
<i>Over achieved</i>	Over 100%
<i>Non-Performance</i>	

Note:

1. Over achievement Standards does not apply to compliance targets
2. Over achievement standards applies to service delivery targets and core business of the municipality

KPA 1: Spatial Rationale

KPA 1: Spatial Rationale														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/21)	Annual Target 30/06/22	Budget	2021/22 Quarterly Projections				Evidence Required		
								Mid -Year target (1 Jul – 31 Dec 21)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Remarks	Challenges	Interventions	
1.1 Spatial Planning														
1.1.2	Governance and Administration	Sustain the environment	Turnaround time of land use & development applications submitted to Mopani Planning Tribunal by 30/06/2022	Senior Manager Planning & Development	Within 60 days of received	Within 90 days of received	OPEX	Within 90 days of received	11 received 07 submitted within 90 days	04 were over 90 days	Relevant document need to be submitted to support application	None	None	Submission Register

KPA 2:

BASIC SERVICE DELIVERY

KPA 2: SERVICE DELIVERY														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/21)	Annual Target 30/06/22	Budget	2021/22 Quarterly Projections				Evidence Required		
								Mid -Year target (1 Jul – 31 Dec 21)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Remarks	Challenges	Interventions	
2.1 Electricity														
2.1.1	Technical infrastructure	Provision of sustainable integrated infrastructure and service	% on reduction of electricity losses each quarter by 30/06/2022	Senior Manager Technical Services	4,60%	1%	OPEX	0.25%	-4.6%	4.85	Report is preliminary / due to unavailability of information at time of report	Illegal connections	Service provider appointed to do meter audit	BPM billing to consumers.
2.1.2	Technical infrastructure	Provision of sustainable integrated infrastructure and service	Expenditure on electricity capital funding spent per quarter by 30/06/2022	Senior Manager Technical Services	R7m	R23m	INEG EESDM	R2.5m	R1 656654.00	R843 346.00	EESDM contractor was appointed late	Late appointment of service provider	Forward planning	Payment Certificates and Expenditure Reports
2.1.3	Technical infrastructure	Provision of sustainable integrated infrastructure and service	Number of HH with access to electricity in Municipal Licenced area (	Senior Manager Technical	5274	5274	INEG	5274	5274	0	No new developments in town.	None	None	BPM billing to consumers.

KPA 2- SERVICE DELIVERY														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/21)	Annual Target 30/06/22	Budget	2021/22 Quarterly Projections					Evidence Required	
								Mid -Year target (1 Jul – 31 Dec 21)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Remarks	Challenges	Interventions	
			Phalaborwa Town) by 30/06/2022											
2.1.4	Technical infrastructure	Provision of sustainable integrated infrastructure and service	Number of indigent HH receiving free basic electricity by 30/06/2022	Chief Financial Officer	3969	1658	OPEX	1658	506	-1152	Community not registered and Covid 19 restrictions makes it difficult to do registration	Community not buying electricity due to illegal connections	Continue to conduct awareness campaign to encourage community to register for indigent	BPM billing to consumers.
2.2 Roads & Storm Water														
2.2.1	Technical infrastructure	Provision of sustainable integrated infrastructure and services	Number of km of gravel roads upgraded to tar by 30/06/2022 B1 Extension 1km	Senior Manager Technical Services	2.25km	1km	CAPEX	1km	0.00 km's of road upgraded from gravel to tar.	-1Km	The contractor for B1 EXT road Phase 2 in Lulekanti appointed in December 2021.	Contractor was appointed in December because of the delays in SCM processes	Forward planning	Project Report. Projects completion certificates
2.2.2	Technical infrastructure	Provision of sustainable integrated infrastructure and service	Expenditure on roads capital funding spent per quarter by 30/06/2022	Senior Manager Technical Services	R14.3m	R19.5m	CAPEX	R12m	R4 622 911.09	- 7 377 088.91	The Contractor of B1 EXT inn appointed in December 2021	Contractor was appointed in December because of the delays in SCM processes	Service providers be appointed in time	Payment Certificates and Expenditure Reports
2.3 Parks and Cemetery														

KPA 2- SERVICE DELIVERY

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/21)	Annual Target 30/06/22	Budget	2021/22 Quarterly Projections					Remarks	Challenges	Interventions	Evidence Required
								Mid -Year target (1 Jul – 31 Dec 21)	Mid-Year Actual Performance	Mid-Year Actual Performance	Mid-Year Actual Performance variance					
2.3.1	Protect Environment and Community Well being	Sustain the Environment	Number of quarterly reports on maintenance of developed parks by 30/06/2022	Senior Manager Community Services	4	4	OPEX	2	2		0	None	None	None	Quarterly report to council and council resolution	
2.3.2	Protect Environment and Community Well being	Sustain the Environment	Number of quarterly reports on cemetery maintained by 30/06/2022 (Phalaborwa, Lulekani, Namakgale and Gravelotte)	Senior Manager Community Services	4	4	OPEX	2	2		0	None	None	None	Maintenance plan and inspection reports	
2.4 Waste Management																
2.4.1	Protect Environment and Community Well being	Sustain the Environment	Number of quarterly reports submitted on maintenance of Phalaborwa landfill site by 30/06/2022	Senior Manager Community Services	4	4	OPEX	2	2		0	None	None	None	Quarterly report to council and council resolution	
2.4.2	Technical	Provision of	Number of	Senior	12631	12631	OPEX	12631	12605		-26	Improve	Inability	Review the list	Confirmation of	

KPA 2: SERVICE DELIVERY

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/21)	Annual Target 30/06/22	Budget	2021/22 Quarterly Projections						Remarks	Challenges	Interventions	Evidence Required
								Mid -Year target (1 Jul – 31 Dec 21)	Mid-Year Actual Performance	Mid-Year Actual Performance	Mid-Year Actual Performance variance						
	infrastructure	sustainable integrated infrastructure and services	urban Households with access to basic waste removal services (Phalaborwa town, Gravelote, Namakgale and Lulekani by 30/06/2022	Manager Community Services									clean health and environment	to review the households with access to waste removal.	of the number of households with access of waste removal compare with valuation roll and billing report in order to align	waste collection by ward councillors /Valuation roll	
2.4.3	Technical infrastructure	Provision of sustainable integrated infrastructure and services	Number of rural villages with access to basic waste removal services (Mashishimale & Makhushane by 30/06/2022	Senior Manager Community Services	2	2	OPEX	2	2		0	None	None	None		Confirmation of waste collection by ward councillors	
2.4.4.	Protect Environment and Community Well being	Sustain the Environment	Number of indigent Households receiving free basic waste removal service by 30/06/2022	Senior Manager Community Services	541	541	OPEX	541	507		-34	None	Community members are not applying for free basic services	Continuous Community awareness through different media platforms to apply for indigent		Indigent register	

KPA 3:

MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT

KPA 3: Municipal Financial Viability and Management

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/21)	Annual Target 30/06/22	Budget	2021/22 Quarterly Projections				Remarks	Challenges	Interventions	Evidence Required
								Mid-Year target (1 Jul – 31 Dec 21)	Mid-Year Actual Performance	Mid-Year Actual Performance variance					
3.1 Financial Management															
3.1.1	Good governance and administration	Good corporate governance and public participation	Number of approved budget planning schedule by 31/08/2021 (Legislated date)	Chief Financial Officer	1	1	OPEX	1	1	0	Approved budget planning Schedule was approved on the 20th October 2021.	NONE	NONE		approved budget planning schedule and Council resolution
3.1.5	Good governance and administration	Good corporate governance and public participation	Number of Supply Chain structures / Committees members appointed by 07/07/2021	Municipal Manager	3	3	OPEX	3	3	0	Committee Members were appointed. 06/07/2021.	None	None		Appointment letters of bid committees' members
3.1.6	Governance and administration	Improve financial viability	Number of quarterly movable asset verifications conducted by 30/06/2022	Chief Financial Officer	4	4	OPEX	1	1	0	quarterly movable asset verifications conducted in October 2021.	None	None		Quarterly assets verifications reports
3.1.7	Governance and administration	Improve financial viability	Number of monthly strings uploaded using the LG Portal within 10 days at the end of each month. Treasury by 30/06/2022	Chief Financial Officer	12	12	OPEX	6	6	0	All Monthly strings were submitted within 10 days.	NONE	NONE		Monthly strings Proof of submission within 10 days.
3.1.8	Governance and administration	Improve financial viability	% of improvement in revenue collection monthly (improvement from 65 to 80% by 30/06/2022)	Chief Financial Officer	54%	80%	OPEX	40%	60%	-20%	Culture of non-payment of services	Culture of non-payment of services	Continue to enforce credit control and debt management		Quarterly reports on revenue collection

KPA 3: Municipal Financial Viability and Management

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/21)	Annual Target 30/06/22	Budget	2021/22 Quarterly Projections					Remarks	Challenges	Interventions	Evidence Required
								Mid-Year target (1 Jul – 31 Dec 21)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Mid-Year Actual Performance					
			budget year											policy		
3.1.9	Governance and administration	Improve financial viability	% of Debt collected by 30/06/2022	Chief Financial Officer	56%	80%	OPEX	40%	9%	41%	No enforcement of Credit Control due to payment not allocated (sebarata system issue)	No enforcement of Credit Control due to payment not allocated (sebarata system issue)	Continue to enforce credit control and debt management policy		Quarterly reports on current debt collection	
3.1.11	Good governance and administration	Improve financial viability	Expenditure spent quarterly on MIG by 30/06/2022	Chief Financial Officer	R42,372,924m	R31,831m	CAPEX	R15m	R 12M	R3M	Tambo project not implemented due to some problems encountered	Tambo project not implemented due to some problems encountered	Engagement with the contractor is on going		Finance reports, MIG monitoring report/payment certificates	
3.1.12	Good governance and administration	Improve financial viability	% of quarterly Municipal Capital Budget spent by 30/06/2022	Chief Financial Officer	82%	100%	OPEX	50%	16%	34%	Slow implementation on MIG projects	Slow implementation on MIG projects	Engagement with the contractors is on going		Finance reports	
3.1.13	Good governance and administration	Improve financial viability	% of quarterly Municipal Personnel Budget spent by 30/06/2022	Chief Financial Officer	82%	100%	OPEX	50%	45%	5%	Variance not material	Variance not material	None		Expenditure report	

KPA 4:

LOCAL ECONOMIC DEVELOPMENT

KPA 4: Local Economic Development															
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/21)	Annual Target 30/06/22	Budget	2021/22 Quarterly Projections				Remarks	Challenges	Interventions	Evidence Required
								Mid-Year Target (1 Jul – 31 Dec 21)	Mid-Year Actual Performance	Mid-Year Actual Performance variance					
4.1 Job creation															
4.1.1	Economic	Promotion of local economy	Number of jobs created quarterly through capital Projects by 30/06/2022 (Temporary jobs)	Senior Manager Technical Services	94	105	CAPEX	80	41	39	Two capital project Refurbishment of Namakgale Stadium 16 ID copies and payment registers Tambo phase 2 (25 ID copies)	Tambo phase 2 – No payment registers due to project on hold from September to date due to disputes between contractor and subcontract or over payment of claims.	Matter was referred to legal section for advice and several intervention meetings were arranged to try and solve the problem.	ID Numbers and payment registers.	
4.1.2	Economic	Promotion of local economy	Number of full time equivalent jobs created quarterly through EPWP	Senior Manager Technical Services	58	63	OPEX	63	63	63	63 ID copies and Payment register submitted for 3 IG project	None	None	ID Numbers and payment registers.	
4.1.3	Economic	Promotion of local economy	Number of quarterly LED Forums meetings held by 30/06/2022	Senior Manager Planning and Development	2	4	OPEX	2	0	2	No LED Forum meeting held for the quarter	LED Forum meetings not held due to the unavailability of the Mayor for scheduled meeting	The Chairperson of the Portfolio Committee to chair the Forum meetings, in the absence of the Mayor.	Invitations, Attendance register and minutes	
4.2 Enterprise Support															
4.2.1	Economic	Promotion of local economy	Number of SMMEs supported quarterly through the municipal	Chief Financial Officer	241	100	OPEX & CAPITAL	50	100	50	Target Exceeded	None	None	System generated Expenditure report with	

KPA 4: Local Economic Development														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/21)	Annual Target 30/06/22	Budget	2021/22 Quarterly Projections					Evidence Required	
								Mid - Year target (1 Jul – 31 Dec 21)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Remarks	Challenges	Interventions	
			SCM (procurement) by 30/06/2022											SWiME supported

KPA 5:

Municipal Transformation and Institutional Development

KPA 5: Municipal Transformation and Institutional Development															
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/21)	Annual Target 30/06/22	Budget	2021/22 Quarterly Projections				Remarks	Challenges	Interventions	Evidence Required
								Mid -Year target (1 Jul – 31 Dec21)	Mid-Year Actual Performance	Mid-Year Actual Performance	Mid-Year Actual Performance variance				
5.1 Organisational Design & Human Resource															
5.1.3	Good governance and administration	Attract, develop and retain best human capital	Number of prioritised vacant positions to be filled per quarter by 30/06/2022	Senior Manager Corporate Services	56	20	OPEX	15	12	0	The following positions have been filled during the period of reporting: Superintendent; fitter & turner Chief Library Assistant Senior Admin Officer: Youth, Gender, Adult and Disability EPWP Coordinator Senior Administrative Clerk Chief Clerk: Tourism	The appointment for general workers was done in December 2021 but starts in January 2022	They are new appointment of general workers which was done in December and will start at the beginning of January 2022	Appointment letters; appointment register, details of new employees and copies of adverts	

KPA 5: Municipal Transformation and Institutional Development															
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/21)	Annual Target 30/06/22	Budget	2021/22 Quarterly Projections				Remarks	Challenges	Interventions	Evidence Required
								Mid -Year target (1 Jul – 31 Dec21)	Mid-Year Actual Performance	Mid-Year Actual Performance variance					
												Chief Clerk : Skills Development Desktop and System Support Manager: Financial Control & Expenditure Equipment Operator Equipment Operator Equipment Operator Chief Care Taker			
5.3 Skills Development															
5.3.2	Good governance and	Attract, develop and retain best human capital	Amount of Municipal budget	Senior Manager Corporate	R1.6m	R4071676.58m	OPEX	R2.3m	R648116.00	R165188363	The following training	Slow processes in appointment	Engagements with Supply	Expenditure reports, implementation	

KPA 5: Municipal Transformation and Institutional Development															
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/21)	Annual Target 30/06/22	Budget	2021/22 Quarterly Projections				Remarks	Challenges	Interventions	Evidence Required
								Mid -Year target (1 Jul – 31 Dec21)	Mid-Year Actual Performance	Mid-Year Actual Performance	Mid-Year Actual Performance variance				
	administration		allocated and spent on work skills development per quarter 30/06/2022(1% legislation)	Services								interventions were implemented. One (01) employee attended the Estimated and pricing (IECP) of construction tender on the 26 -27 August 2021. Twenty-eight (28) COVID 19, TB and HIV Aids awareness (Parks and Cemetery) on 27 August 2021. Eight (08) employees attended the	t of Service Providers to implement training	chain to fast track the appointment of Service Providers.	reports

KPA 5: Municipal Transformation and Institutional Development															
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/21)	Annual Target 30/06/22	Budget	2021/22 Quarterly Projections				Remarks	Challenges	Interventions	Evidence Required
								Mid-Year target (1 Jul – 31 Dec21)	Mid-Year Actual Performance	Mid-Year Actual Performance variance					
												Secretaries day on 20-23 Sept 2021			
												Two (02) employees attended the Pay day Bi-annual legislative and system seminar on 16-17 Sept 2021.			
												One (01) employee attended the Industrial Revolution workshop on the 13 to 17 September 2021.			
												One (01) attended the Project Manage			

KPA 5: Municipal Transformation and Institutional Development

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/21)	Annual Target 30/06/22	Budget	2021/22 Quarterly Projections				Mid-Year Actual Performance variance	Remarks	Challenges	Interventions	Evidence Required
								Mid-Year target (1 Jul – 31 Dec21)	Mid-Year Actual Performance	Mid-Year Actual Performance	Mid-Year Actual Performance variance					
													ment on the 9 th September 2021.			
													No training was held during the month of October 2021.			
													Fourteen (14) employees attended the Professional Registration Webinar on the 23 – 23 Nov 2021.			
													Twenty-eight (28) employees from the Department of Technical Services attended the			

KPA 5: Municipal Transformation and Institutional Development

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/21)	Annual Target 30/06/22	Budget	2021/22 Quarterly Projections				Remarks	Challenges	Interventions	Evidence Required
								Mid -Year target (1 Jul – 31 Dec21)	Mid-Year Actual Performance	Mid-Year Actual Performance variance					
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KPA 5: Municipal Transformation and Institutional Development															
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/21)	Annual Target 30/06/22	Budget	2021/22 Quarterly Projections				Remarks	Challenges	Interventions	Evidence Required
								Mid -Year target (1 Jul – 31 Dec21)	Mid-Year Actual Performance	Mid-Year Actual Performance variance					
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KPA 5: Municipal Transformation and Institutional Development

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/21)	Annual Target 30/06/22	Budget	2021/22 Quarterly Projections				Remarks	Challenges	Interventions	Evidence Required
								Mid -Year target (1 Jul – 31 Dec21)	Mid-Year Actual Performance	Mid-Year Actual Performance variance					
5.4 Performance Management System	5.4.1	Good governance and administration	Good corporate governance and public participation	Municipal Manager	6	6	OPEX	6	6	0	All Senior manager signed and submitted to relevant stakeholders	None	None	Copies of signed Performance Agreements with dates complying the legislated time line& submission letters to COGHSTA.	
5.5 OHS	5.5.1	Good governance and administration	Good corporate governance and public participation	Senior Manager Corporate Services	3	4	OPEX	2	2	0	Two meetings were held as follows:- 16 July	None	None	Quarterly Reports, minutes and attendance registers POE ATTACHED	

KPA 5: Municipal Transformation and Institutional Development													
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/21)	Annual Target 30/06/22	Budget	2021/22 Quarterly Projections					Evidence Required
								Mid -Year target (1 Jul – 31 Dec21)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Remarks	Challenges	
												2021 11 October 2021	

KPA 6:

GOOD GOVERNANCE & PUBLIC PARTICIPATION

KPA 6: Good Governance and Public Participation

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/21)	Annual Target (30/06/22)	Budget	2021/22 Quarterly Projections				Remarks	Challenges	Interventions	Evidence Required
								Mid-Year target (1 Jul – 31 Dec 21)	Mid-Year Actual Performance	Mid-Year Actual Performance variance					
6.1 Council and Executive Management															
6.1.1	Good governance and administration	Good corporate governance and public participation	Number of scheduled quarterly Council meetings held by 30/06/2022	Senior Manager Corporate Services	16	6	OPEX	3	3	0	Schedule quarterly Council meetings were held	None	None	Minutes of council meetings, attendance registers	
6.1.2	Good governance and administration	Good corporate governance and public participation	Number of scheduled monthly Exco meetings by 30/06/2022	Senior Manager Corporate Services	16	11	OPEX	5	5	0	Schedule quarterly Exco meetings were held	None	None	Minutes of EXCO meetings, attendance registers	
6.1.3	Good governance and administration	Good corporate governance and public participation	Number of scheduled quarterly MPAC meetings held as per legislation by 30/06/2022	Municipal Manager	9	4	OPEX	2	2	0	19/08/2021 25/08/2021	No meeting held in the 2nd quarter. Members were busy with election processes		Council Approved MPAC schedule of meetings/Attendance registers	
6.1.4	Good governance and administration	Good corporate governance and public participation	% of MPAC quarterly Resolutions implemented by 30/06/2022	Municipal Manager	52.4%	100%	OPEX	100%	94%	6%	The implementation is continuously done	The slow pace of implementation of the resolutions	Senior Managers to fast track the implementation of the resolutions	Resolution register	
6.1.5	Good	Good	Number of	Municipal	14	11	OPEX	5	5	0	Schedule senior	None	None	Minutes of	

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6.3.13	Good governance and administration	Good corporate governance and public participation	Number of monthly Local Labour Forum meetings held by 30/06/2022	Senior Manager Corporate Services	13	11	OPEX	5	8	+3	LLF meetings were held: -	None	None	LLF minutes and attendance register.
6.4 Risk Management, Fraud & Anti-Corruption														
6.4.3	Good governance and administration	Good corporate governance and public participation	Number of quarterly Institutional Risk Management Committee meetings held by 30/06/2022	Municipal Manager	4	4	OPEX	1	3	+2	Meetings were on the 22 July 2021 13 October 2021 23 November 2021	None	None	Minutes of the Risk Committee meeting and attendance register
6.4.4	Good governance and administration	Good corporate governance and public participation	% of fraud and corruption cases reported and investigated within 30 working days by 30/06/2022	Municipal Manager	0%	100%	OPEX	100%	100%	0	No case reported	None	None	Investigation reports
6.5 HIV/AIDS														
6.5.1	Good governance and administration	Provision of sustainable integrated infrastructure and services	Number of quarterly outreach programmes conducted by 30/06/2022	Municipal Manager	18	16	OPEX	4	5	+1	19/07/2021 Mandela Day 27/08/2021 COVI D-19, HIV & TB : DCSS -Parks 03/10/2021 Avon Justine Ithemba Walkathon 17/11/2021 COVI D-19, HIV & TB :TS Workshop	None	None	Outreach programmes reports

6.10.2	Governance and Administration	Advance good corporate governance	% for submission of information for publishing on the website according to legislation checklist by 30/06/2022	Municipal Manager	100%	100%	100%	OPEX	100%	100%	0	All documents required to be publish as per legislation were submitted for publishing	None	None	Legislation checklist
6.10.3	Governance and Administration	Advance good corporate governance	Number of quarterly Local Communicator's Forum held by 30/06/2022	Communication manager	New	4	OPEX	1	2	0	14/09/2021 16/11/2021	Invitations, Minutes and attendance registers	None	None	Invitations, Minutes and attendance registers

CAPITAL PROJECTS PER RESPONSIBLE MANAGER

Quarterly Outputs 2021/22											
Vote No.	Responsible Manager	Project Name	Total Capital Budget (R'000)	Planned Start Date	Planned Completion Date	Ward No.	Mid -Year target (1 Jul – 31 Dec 21)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Remarks and Challenges	Evidence required
Parks and Cemetery											
	Senior Manager Community Services	New cemetery in Gravelote	R1 500 000	01/07/21	30/06/22		Advertisement	Project not yet advertised	No progress	Delay in advertisement	Bid Committees minutes and registers, advertisements. Final detailed design reports
Sports Facilities											
	Senior Manager Technical	Selwane Sports Complex	R 1 056 033,55	01/07/21	30/06/22		Construction Site meeting	Phase 1 and 2 are completed. Phase 3 is physical progress- 99%. Outstanding works: grassing of multipurpose hall, pavilion roofing, ablutions and change rooms, storm water drainage access roads, electrical	On programme	None	Progress reports, and payment certificate

	Senior Manager Technical	Upgrading of B1 extension	R 6 272 050.00	01/07/21	30/06/22		Evaluation, adjudication, appointment of contractor. Handover of the site construction	The Contractor was appointed on the 07 th December 2021.	On programme	The Contractor to commence with the actual works on site in January 2022 after Builders Holiday.	Progress reports and payment certificate
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Assessment for service providers

Ratings

Rating	Description of rating
1	Poor Performance
2	Fair Performance
3	Good Performance
4	Very Good Performance
5	Performance Above Expectations

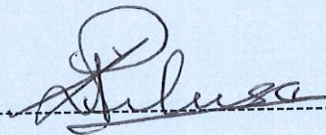
Project name	Scope of work	Name of the Service provider	Source of funding	Start date	Completion date	Budget	Progress to date	Challenges and intervention	Assessment of service provider
Provision of services to the waste disposal site in Ba-Phalaborwa	Compaction, excavation and hauling of gravel material for cover in the landfill site	Theuwedi Trading Enterprise	Ba-Phalaborwa Municipality	01-12-2018	31-01-2022	Operational Budget	Daily operation that is done according to the requirements of the landfill site license.	Monitoring of underground water. Waste quantity entering the landfill site need to be submitted. Waste quantities where submitted to SAWIC. The monitoring of underground water and other needed reports will form part of the new SLA as the current SLA is coming to an end.	Poor, Fair, Good, Very good & Above expectations Quarter 2 Good
Valuation Roll 2019 – 2023	General valuation roll and Supplementary valuation Roll	DDP Valuers (PTY) (LTD)	Ba-Phalaborwa Municipality	16-01-2019	01-06-2023	R2 300 000.00	General valuation completed and Supplementary 1 to 3 has been completed currently working on supplementary 4	Omissions of properties and difficulties of finding ownerships of unregistered properties	Good
Transfer of Namakgale D,C and Lulekani A	Transfer of Namakgale D,C and Lulekani A	Mahumani INC.	Ba-Phalaborwa Municipality	July 2020	End of 2022 FY		Namakgale –D completed and busy with Namakgale-C-resurveying completed.	Double registration of some properties in Namakgale –C-Some properties are registered in both the old the new number.	Very Good Performance
Provision of professional services for the preparation of Annual Financial Statements and Compilation of Asset register for period of three years	Preparation of Grap compliance fixed asset register and Annual Financial Statement	Sempro Consulting	Own Funding	01 July 2021	30 June 2024	R 13 839 275.00	2020/21 Grap Compliance FAR and AFS were prepared and audited by AG	None	Good
Vat Recovery	Preparation and	PK	Own Funding	Jan-19	Dec-21	Rate of 12.5%	Vat returns were	AG identified that the VAT recons were not	Fair

And Reconciliation For A Period Of Three (3) Years	submission of VAT returns	Financial Consultants				including vat of all successful Vat recovery on behalf of the municipality	submitted to Sars	properly done	
Meter reading and meter maintenance for a period of three years	Meter Readings	Baatshuma Electrical (PTY) LTD	Own Funding	Oct-18	Oct-21	Rates as per the SLA	Water and Electricity meters were read and replaced.	None	Good
Acquisition of Enterprise Management System	Acquisition of Enterprise Management System for a period of three (3) years	CCG Systems	Own Funding	AUG-21	AUG-24	R14 571 893.46	Migration and reconciliation of data from Sebata to CCG systems is in progress	None	Good
Provision of services for Electrical/Water Meter reading and maintenance	Provision of services for Electrical/Water Meter reading and maintenance for a period of three (3) years	Semodi Trading Pty Ltd	Own Funding	Nov-21	Oct-24	R5 326 296.36	Electrical/Water Meters are read and maintained	None	Good

PROGRESS MADE WITH THE IMPLEMENTATION OF CORRECTIVE MEASURES OF KPIS NOT MET IN THE 2020/21 ANNUAL PERFORMANCE REPORT

Key Performance Indicator	2020/21 Annual Target	2020/2021 Actual Performance	Challenges	Corrective Measures	Progress as at 31 December 2021
1.1 SPATIAL PLANNING					
Turnaround time of land use & development applications submitted to Mopani Planning Tribunal by 30/06/2021	Within 60 days of received (Application submitted within 60 days of receipt)	6 applications were received and not submitted to Mopani Tribunal	The Municipality was part of Mopani Tribunal and the Tribunal was not functional. The Tribunal was appointed during fourth quarter and the application were submitted after the appointment of new Tribunal.	The Tribunal was appointed and functional now and all 6 applications applications received are submitted	6 applications submitted are approved
KPA 2 SERVICE DELIVERY					
Number of indigent f HH receiving free basic electricity by 30/06/2021	1 658	506	Community not buying electricity due to illegal connections	Continue to conduct awareness campaign to encourage community to register for indigent	The Service Provider has been appointed to do meter audit in Municipal licence area and with Eskom areas it will be within Eskom
KPA 3: FINANACIAL VIABILITY					

% of Debt collected by 30/06/2021	80%	3%	Lack of capacity (Dedicated Personnel)	Make use of the current Debt collectors	Mid-year performance is 9% Credit Control Measures are taken to improve collection rate as Covid 19 regulations are lifted
KPA 4: LOCAL ECONOMIC DEVELOPMENT					
Number of jobs created quarterly through capital Projects by 30/06/2021 (Temporary jobs)	105	44	The two projects was about to completion as was on the last phase when we start the financial year	To create more opportunities in the next financial year	Mid –Year performance is 41
KPA5:MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT					
Amount of Municipal budget allocated and spent on work skills development per quarter 30/06/2021(1% legislation)	R4 071 676.58	R1 360 755,12	Covid 19 regulations affected training programme	Tamings will be conducted in line with of Covid 19 regulations	R6481 16.00 currently spent by mid-year There i Supply Chain Management to fast track the appointment of service providers
Number of Individual Performance Assessments of s54&56 Managers conducted to review their performance by 30/06/2021(Mid –year /Annual)	2	0	Covid 19 restriction affected the planned assessments.	The assessment planned to be conducted by the end of September 2021	Assessments planned to be conducted was for MM which was not done The Service provider was appointed for automated system which training is in progress
KPA 6:GOOD GOVERNANCE AND PUBLIC PARTICIPATION					
Number of IDP REP Forum meetings held by 30/06/2021	1	0	Covid 19 restrictions and lack of resources for virtual	The forum will be divided into two groups for visual and normal meeting in the next financial year	Mid-Year progress is 0 Meetings will start in the month of February since covid-19 regulations allows a large number of people to attend in one venue
Number of quarterly outreach programmes conducted by 30/06/2021	16	5	Target not reached due to the COVID-19 restrictions	Initiate strategies for outreach programme i.e. facebook page, virtual session or where possible physical	Mid –year performance is 5 The target will be met by the end of financial year

Monitoring implementation of the SDBIP	The Mid –Year Performance Report is hereby compiled in terms of Municipal Systems Act (MSA), 32 of 2000, section 46(1) and (2), as well as the MFMA Circular 11 on annual reporting. This report covers the performance information from 01 July 2021 to 31 December 2021 and focuses on the implementation of the Service Delivery Budget and Implementation Plan (SDBIP), in relation to the objectives as encapsulated in the Municipality's Integrated Development and Plan (IDP). This Report reflects actual performance of the Municipality as measured against the performance indicators and targets in its Integrated Development Plan (IDP) and Service Delivery and Budget Implementation Plan (SDBIP) for 2021/2022.
	Progress against the objectives set out in the SDBIP will be monitored and reported on a monthly, quarterly, half-yearly and annual basis.
Signatures	2021-22 Mid -Year Compiled by:  Dr KKL Pilusa Acting Municipal Manager <u>24/01/2022</u> Date

Annexure A

Methodology

Ba-Phalaborwa Municipality uses the cumulative method on reporting the actual on the Service Delivery Budget Implementation Plan.

Technical Definitions

AFS

AFS stands for Annual Financial Statements

BPM

BPM stands for Ba-Phalaborwa Municipality

HH

Household

Baseline

The performance of the previous year

Urban Areas

The urban areas refers to Phalaborwa, Namakgale, Lulekani and Gravelotte.

Reduction in water losses

This is calculated as follows: $\text{Lepelle bill less BPM bill} / \text{Lepelle bill} \times 100$.

Reduction in electricity losses

This is calculated as follows: $\text{Eskom bill less BPM bill} / \text{Eskom bill} \times 100$.

2.1 Kilometres of roads upgrade from gravel to tar/paving

This relates 0.8 Benfarm , 0.7 km of Tambo phase 1 and 0.6 Tshelang kgape

Rehabilitation

Replacement of old road surface (tar) with a new one.

Site Establishment/ Set-up Construction Site

Arrangement of offices, bringing the machinery and equipment onsite.

Tourism Initiatives Activities

September Tourism Month – Spring Day, Orchid Show, Heritage Day Celebration, 2 Tourism workshops and Marathon.

Tourism Indaba – Procurement of promotional materials

SMME- Small, Micro, Medium Enterprise

SPLUMA – Spatial Planning Land Use Management Act 2013

No. SPLUMA Applications

Number of development (land use) applications received/ applications processed in terms of SPLUMA